

ATTENDANCE AND CLASS MEETING TIMES

Attendance

Students are expected to attend all course meetings throughout the term. While some courses enforce penalties for absences, others focus on students' responsibility for class material rather than physical presence. Attendance rules are set by the unit or the instructor.

In accordance with Section 224-a of the New York State Education Law, any student who is absent from school because of religious beliefs must be given an equivalent opportunity to enroll in classes or make up any examinations, study, or work requirements that may have been missed because of such absence on any particular day or days. No fees of any kind shall be charged by the university for making available such equivalent opportunities. In order to facilitate preparation of makeup exams, students intending to be absent in order to observe religious holidays are requested to notify the instructor by the end of the first full week of classes.

Class Meeting Times

In accordance with the Faculty Handbook (<https://deanoffaculty.cornell.edu/policies-procedures/faculty-handbook/6-academic-policies-and-responsibilities/#Instruction>) and Academic and Events Scheduling Policy (https://dbp.cornell.edu/wp-content/uploads/2023/09/AES-Policy_2023_August.pdf), faculty must work with their department chairperson to make every effort to comply with standard class meeting times. Only when local resolution proves impossible may the faculty member request, in writing, an exception. Non-standard meeting pattern requests may be submitted through the Office of the University Registrar class scheduling system. The standard class meeting patterns listed below are valid effective Fall 2023. Class meeting patterns are listed by duration and the number of times the class meets per week: 50 Minutes, 75 Minutes, 115 Minutes, 150 Minutes, and 180 minutes.

50 Minute Periods

Start	End	3 Meeting	2 Meeting	1 Meeting
8:00am	8:50am	MWF	MW, TR	M, T, W, R, F
9:05am	09:55am	MWF	MW, TR	M, T, W, R, F
10:10am	11:00am	MWF	MW, TR	M, T, W, R, F
11:15am	12:05pm	MWF	MW, TR	M, T, W, R, F
12:20 pm	1:10pm	MWF	MW, TR	M, T, W, R, F
1:25pm	2:15pm	MWF	MW, TR	M, T, W, R, F
2:30pm	3:20pm	MWF	MW, TR	M, T, W, R, F
3:35pm	4:25pm	MWF	MW, TR	M, T, W, R, F
7:30pm	8:20pm	N/A	MW	M,W
8:35pm	9:25pm	N/A	MW	M,W

75 Minute Periods (1 Hour & 15 Minutes)

Start	End	3 Meeting	2 Meeting	1 Meeting
8:40am	9:55am	N/A	MW, TR	M, T, W, R, F
10:10am	11:25am	N/A	MW, TR	M, T, W, R, F
11:40pm	12:55pm	N/A	MW, TR	M, T, W, R, F
1:25pm	2:40pm	N/A	MW, TR	M, T, W, R, F

2:55pm	4:10pm	N/A	MW, TR	M, T, W, R, F
7:30pm	8:45pm	N/A	MW	M,W

115 Minute Periods (1 Hour & 55 Minutes)

Start	End	3 Meeting	2 Meeting	1 Meeting
8:00am	9:55am	N/A	MW, TR	M, T, W, R, F
10:10am	12:05pm	N/A	MW, TR	M, T, W, R, F
12:20pm	2:15pm	N/A	MW, TR	M, T, W, R, F
2:30pm	4:25pm	N/A	MW, TR	M, T, W, R, F
7:30pm	11:00am	NA	MW	M, W

150 Minute Periods (2 Hours & 30 Minutes)

Start	End	3 Meeting	2 Meeting	1 Meeting
8:30am	11:00am	N/A	N/A	M, T, W, R, F
11:15am	11:15am	N/A	N/A	M, T, W, R, F
2:00pm	4:30pm	N/A	N/A	M, T, W, R, F
7:30pm	10:00pm	N/A	N/A	M, W

180 Minute Periods (3 Hours)

Start	End	3 Meeting	2 Meeting	1 Meeting
8:00am	11:00am	N/A	N/A	M, T, W, R, F
11:15am	2:15pm	N/A	N/A	M, T, W, R, F
1:25pm	2:15pm	N/A	N/A	M, T, W, R, F
7:30pm	10:30pm	N/A	N/A	N/A

Tuesday and Thursday evenings are reserved for evening examinations and therefore shall remain free from classes and laboratory exercises. On Monday and Wednesday evenings only regularly scheduled courses, and prelims previously approved by the Office of the Dean of Faculty are permitted. For additional information, see the Faculty Handbook (<https://deanoffaculty.cornell.edu/policies-procedures/faculty-handbook/6-academic-policies-and-responsibilities/#Instruction>).

Free Time Zone

The Faculty Handbook defines the "free-time zone" to be Mondays through Thursdays from 4:25pm to 7:30pm, Fridays after 4:25pm, Saturdays after 12:05pm, and all day Sunday. The idea is to create a dependable space for relaxation and extracurricular activities.

Graduate-level courses can meet during the free-time zone unless they are cross-listed with or co-meet with undergraduate-level courses. Undergraduate-level courses, or course combinations that include any undergraduate course, are generally not allowed to meet during the free-time zone.

It is important that the intent of the free-time-zone policy be respected during the process of course scheduling. For that reason, the scope of teaching in the free-time zone will be reviewed annually. For additional information, see the Faculty Handbook (<https://deanoffaculty.cornell.edu/policies-procedures/faculty-handbook/6-academic-policies-and-responsibilities/#Instruction>).